**Date**: Wednesday 9th December

**Time:** 11am - 3pm

**Venue**: Zoom meeting

#### AGENDA

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| **Item** | **Title** | **Status** | **Originator** | **Time** |
| 1 | Private Board Session |  | JC | 11.00 |
| 2 | Welcome and Apologies | Note | JC | 11.10 |
| 3 | Declarations of Interest | Note | JC |  |
| 4 | Strategy session  Using Zoom to breakout and involve trustees in smaller discussion groups facilitated by Exec members. | Note | JC | 11.15 |
| 5 | Break before core business |  |  | 12.30 |
| 6 | CEO Report | Note/Approve | ML | 12.45 |
| 7 | Fundraising Narrative Report | Note | MP | 13.05 |
| 8 | Finance update | Note | DC | 13.15 |
| 9 | Performance Management | Note | PR | 13.25 |
| 10 | Risk Management | Note | DC | 13.30 |
| 11 | Actions and Minutes of the Last Board Meeting | Approve | JC | 13.35 |
| 12 | Review of AGM Minutes | Approve/Note | JC | 13.40 |
| 13 | Fundraising Committee Verbal Update | Note | MP | 13.45 |
| 14 | Finance Committee Report and Minutes | Note/Approve | PR | 13.50 |
| 15 | Audit Committee Report and Minutes | Note/Approve | MB | 13.55 |
| 16 | 4 Chairs’ Meeting Report and Minutes | Note | JC | 14.00 |
| **Standing Items** | | | | |
| 17 | Chair’s Actions | Note | JC | 14.05 |
| 18 | HR Matters | Update | PR |  |
| 19 | Notice of Impending Legal Action | None | JC |  |
| 20 | Complaints | None | DC |
| 21 | Contracts Above 60k | Note Update | JC |
| 22 | Health & Safety | None | RR |
| 23 | Safeguarding Issues | Note Update | JD |
| 24 | Fraud | None | DC |
| 25 | Data/Security Breaches | None | DC |
| 26 | Future Meeting Dates and Events | Note | JC | 14.15 |
| 27 | Board Evaluation Feedback | Note | JC | 14.20 |
| **End Meeting** | | | | |